Recent Passport Size Photograph

ASSAM STATE DISASTER MANAGEMENT AUTHORITY JANATA BHAWAN :: OPP. SECTT. BR. OF SBI :: DISPUR :: GUWAHATI :: 781 006.

Post applied for:	Project Officer (District Disaster Management Authority)	
Please put (✓) mark		
against the post]		

Please read the instructions given below carefully:

While filling up the Application Form, an applicant is requested to note the following:-

- This application is a key part of the selection process. Fill each and every part of the Form carefully and completely. In case, any clause in the form is not applicable in your case, please write "Not Applicable" (NA) in the space provided.
- Incomplete applications will be rejected.
- Please enclose copies of mark-sheets of all Board / University Examinations.
- Please enclose copies of work experience certificates, if any.
- Please enclose copies of relevant certificate relating to proficiency in Computer Application.
- Employment Exchange Registration Card, if available.
- The LAST DATE of submission should be strictly adhered to.
- Candidates are liable to be disqualified for furnishing false or wrong information.

FILL IN THE FOLLOWING IN CAPITAL LETTERS ONLY:

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1.	Name of the applicant as recorded in HSLC or Equivalent Certificate:													
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2.	Sex : Male Female	ret as recorded in HSLC or Equivalent Certificate: Female												
3.	Date of Birth (as recorded in HSLC or equivalent certificate):													
4.	Complete Age as on (01-01-2025) Years.													
5.	Caste: SC ST OBC Gen Please specify (In case of SC/ST candidates proper													
	caste certificate from the Competent Authority must be furnished.)	 -												
6.	Name of Father:													
7.	Name of Mother:													
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8.	Name of Spouse (if applicable):													
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9.	9. Present Occupation, if any:													
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10. Educational Qualifications (HSLC/ HS onwards): Name of Name of School/ College with full Board/ Council/ Year of Class/ Div./ % of Marks Examination Address obtained University **Passing** Grade (HSLC or Equivalent) (Higher Secondary) (Degree) 11. Other Qualifications, if any: 12. Computer Proficiency (Minimum 6 months course) (Yes/No): 13. Work Experience (Please submit a separate annexure as a part of this application, duly signed by you, mentioning in detail, the job responsibilities against each work experience claimed): Period of service rendered Name of Office / Pay drawn Designation Total period Organization From То per month (YY-MM-DD) 14. Language(s) Known: 15. Employment Exchange Registration No., if any (Provide Photocopy of Registration Card, if any) 16. Address for Correspondence: Pin Code: 17. Permanent Address of the Applicant:

Pin Code:

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DECLARATION

- 1. I hereby declare that I fulfil all the conditions of eligibility regarding age limits, educational qualifications, computer proficiency, etc. prescribed for admission to the recruitment.
- 2. I have enclosed photocopies of certificates in support of my claim for Educational Qualification / Computer Proficiency and Age.
- 3. I hereby further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
- 4. I understand that in the event of any information being found suppressed / false or incorrect or ineligibility being detected before or after the recruitment, my candidature / appointment is liable to be cancelled forthwith.

Place:

Date:

Signature of the Applicant

- APPLICATION NOT SIGNED BY THE CANDIDATE WILL BE REJECTED.
- PHOTOCOPY AND SCANNED SIGNATURE WILL NOT BE ACCEPTED.

NOTE:

APPLICANTS ARE ADVISED TO SUBMIT THE APPLICATION WELL BEFORE THE CLOSING DATE SO THAT IT REACHES THE STATE PROJECT COORDINATOR, ASSAM STATE DISASTER MANAGEMENT AUTHORITY, ASDMA BUILDING, JANATA BHAWAN, OPP. SECTT. BR. OF SBI, DISPUR, GUWAHATI-06, ON OR BEFORE THE CLOSING DATE. APPLICATIONS NOT RECEIVED OR DELIVERED AT ASDMA OFFICE WITHIN THE FIXED DATE AND TIME FOR THE PURPOSE OR NOT SUBMITTED IN THE MANNER PRESCRIBED WILL NOT BE CONSIDERED. NO APPLICATION RECEIVED AFTER THE CLOSING DATE WILL BE ACCEPTED UNDER ANY CIRCUMSTANCE.